



Agenda for **REGULAR** Board Meeting on Tuesday, April 30, 2024

Location: 2407 Pisgah Rd, Florence SC

Reception area conference room

Zoom Option: <https://zoom.us/j/98364827540>

The public is invited to join in-person or log on!

Scheduled to begin at 6:00 p.m.

Agenda

1. Establish quorum; call to order
2. Welcome/opening ceremonies (T. Ducey)
 - a. Recognition of March faculty and staff employees of the month: Ms. August Stelzer (teacher) and Mr. Aaron Chapman (Counselor)
 - b. Recognition of Virtus Volunteer of the Year (repeat ceremony)
 - c. Recognition of Mr. Huggins, Virtus Teacher of the Year, selected by CIE as one of five finalists for CIE teacher of the year
3. Approval of agenda
4. Public comment¹
5. Approval of minutes:
 - a. Regular meeting on 03/26/24
6. Guest discourse:
 - a. Dr. Bill Roach, CIE (optional)
7. Report of any correspondence from/to the authorizer unique to the school since the previous regular board meeting (T. Ducey, B. Carpenter)
8. Officer reports
 - a. Board President
 - b. Board Secretary
 - c. Board Treasurer
9. Managing Consultant's Report

¹ The Virtus Academy of South Carolina (VASC) Board of Directors values VASC community input and invites the community to participate. To protect the integrity of the meeting agenda, and ensure that all items requiring discussion can occur in a timely manner, public dialogue will be restricted to the Public Comment segment. Each speaker will be provided two minutes. Persons wishing to make public comments must register in person prior to the meeting and indicate the agenda item to be discussed. Registration will open approximately 10-15 minutes prior to the beginning of the Board meeting. Further information will be provided at the meeting.

10. Financial report presented by Veris CPA
 - a. Financial reports for March 2024
11. Board committee reports
 - a. Financial Oversight Committee
 - b. Risk Management Oversight Committee
 - c. Governance Committee
12. Unfinished Business
 - a. First draft of 2024-25 budget, for review and comment, no action needed
13. New Business
 - a. FF&E purchases for the new building, for possible action (2nd round); recommended by management for action
 - b. MSP proposal to manage CIPA compliance; recommended by management for action
 - c. Ratification of MC's prior actions regarding approval of technology purchase of \$26,091.36, recommended by management for action
 - d. Establish a separate bank account only for credit card automated payments (as a fraud risk management tool); recommended by management for action
 - e. GASB 96 policy regarding Subscription Based Information Technology Arrangements (SBITA); recommended by management for action
 - f. Paychex payroll and integrated HR SBITA contract; recommended by management for action
 - g. 4th quarter budget amendments; recommended by management for action
 - h. Chromebooks for board members; recommended by Treasurer Atkins
14. Closed Session
 - a. Discussion of employment matters as permitted by [SC Title 30 §30-4-70\(a\)\(1\)](#)
 - b. Discussion of student discipline matters as permitted by [SC Title 30 §30-4-70\(a\)\(1\)](#)
 - c. Pending contractual arrangements as permitted by [SC Title 30 §30-4-70\(a\)\(2\)](#)
15. Items upon exiting closed session, items for possible action
16. Good of the school
17. Adjournment

Next REGULAR Meeting: Tuesday, May 28th